

FIRE SAFETY

In our buildings we have fire action notices that advise you of the actions you should take in the event of a fire. You should familiarise yourself with this information.



IN THE EVENT OF A FIRE



If the fire is in your flat

- Alert everyone and evacuate immediately, closing windows and doors behind you.
- Move as quickly but safely as you can to exit the building.
- Do not use lifts in the event of a fire.
- Go to the assembly point indicated on the fire action notice in your block



If the fire is in a communal area

If you are in your flat:

- Follow the information on the fire action notice in your block.
- If you are affected by the heat or smoke - evacuate immediately.

If you are in a communal area when you hear the fire alarm,

- Evacuate the building immediately.
- Do not return to your flat to collect possessions.



- Make sure you know how you and anyone you live with would escape your building. Keep door and window keys where everyone can find them.
- When in a safe location dial 999, ask for the fire service and provide all information requested.
- When it is safe to do so, contact Saxon Weald on 01403 226000.
- Do not return to your home until you are told it is safe to do so.



IF IN DOUBT – GET OUT!

WHAT FIRE SAFETY MEASURES DO SAXON WEALD TAKE?

- ✓ We carry out regular fire risk assessments to highlight any potential safety concerns and take action to rectify fire safety risks.
- ✓ We carry out an electrical testing of your home and communal areas every five years.
- ✓ We fit smoke alarms in all homes.
- ✓ We carry out gas safety inspections in all homes where there is gas installed.
- ✓ We ensure communal escape routes in our buildings are kept clear.



WHAT CAN YOU DO TO SUPPORT FIRE SAFETY?



If you hear a neighbour's smoke alarm, don't ignore it. Check with the resident. If they don't respond and it continues to sound, call 999.



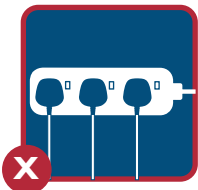
Do not store personal items in communal areas and report any dumped rubbish or belongings to Saxon Weald in a timely way.



Do not charge Ebikes, scooters or mobility scooters in communal areas, except for dedicated charging points such as mobility scooter stores. Avoid charging any battery powered items when you are sleeping.



Check your home before you go to bed: turn off heaters and non-essential appliances, check your cooker is off, make sure any candles or cigarettes are put out properly and make sure you have access to a phone.











Make sure any appliances you use are kept in a safe condition. Take extra care not to overload plug sockets.



Check at least monthly that your smoke alarm is working and report any problems as soon as possible.

FIRE DOOR SAFETY CHECK

There are some simple checks you can consider on your flat front door

-  The letterbox must have a flap on the outside
-  Check the gap around the door frame is constant and around 3-4mm when the door's closed.
-  Ensure seals are fitted at the top and sides of the door or frame.
-  Check that the closer shuts the door and the latch is engaged.
-  Ensure the door closes correctly around all parts of the frame.
-  The door must not show any signs of damage.
-  Do not prop open any fire doors.
-  The door must not be altered in any way. Any alterations require permission from Saxon Weald.



If you think the building you live in has a faulty fire door please report it to our Customer Support Team by calling 01403 226000.

You could be saving a life.

Fire doors are a critical element in preventing the spread of fire and smoke. It is everybody's responsibility in a shared building to make sure that they are fit for purpose.